



Health and Safety Policy

Policy Statement

At Bizzy Bees Preschool, we believe that the health, safety and wellbeing of children, staff, parents and visitors is of paramount importance.

We are committed to providing a safe, secure and healthy environment in which children can learn, develop and thrive. We take all reasonable steps to minimise risks and hazards and promote a strong culture of safety across all areas of our setting.

Responsibilities

The designated person responsible for health and safety is:

Rachel Laverty (Manager)

The Health and Safety Lead will:

- Ensure all policies and procedures are implemented and reviewed regularly
- Carry out and monitor risk assessments
- Ensure staff receive appropriate training
- Maintain records relating to health and safety
- Act promptly on any concerns or incidents

All staff share responsibility for maintaining a safe environment and must:

- Follow all health and safety procedures
 - Report hazards or concerns immediately
 - Supervise children at all times
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Insurance

We hold valid:

- Public Liability Insurance
- Employers' Liability Insurance

Certificates are displayed within the setting.

Risk Assessments

We carry out regular risk assessments for:

- Indoor areas
- Outdoor areas
- Equipment and resources

Health and Safety General Standards April 2026

his policy was reviewed at a meeting of Bizzy Bees Pre school held during April 2026 and reviewed at least annually.

Signed by _____ RLAVERTY _____

Date ____27/4/26____



Bizzy Bees Preschool Policies and Procedures

- Activities and outings

Risk assessments are:

- Reviewed regularly
 - Updated following incidents or changes
 - Shared with staff
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Daily Safety Checks

Daily checks are carried out to ensure:

- Floors are clean, dry and free from hazards
- Walkways are clear
- Equipment is safe and in good condition
- Outdoor areas are free from hazards (e.g. rubbish, animal waste)

Any issues are addressed immediately.

Security of the Premises

- The setting is secure at all times
 - Doors and gates are locked or monitored
 - Visitors must sign in and out
 - Children are only collected by authorised adults
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Health and Hygiene

We maintain high standards of hygiene by:

- Promoting regular handwashing
- Cleaning surfaces and equipment regularly
- Following infection control guidance
- Using appropriate PPE (gloves, aprons) where necessary

We follow current guidance from **UK Health Security Agency**.

Illness and Infection Control

- Children who are unwell or infectious should not attend
 - We follow recommended exclusion periods
 - Parents are informed of any outbreaks
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Food and Drink Safety

- Food is prepared and stored safely



Bizzy Bees Preschool Policies and Procedures

- Allergies are recorded and clearly displayed
 - Staff are aware of children's dietary needs
 - Fresh drinking water is available at all times
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Accidents and First Aid

- All accidents are recorded and shared with parents
 - At least one qualified first aider is present at all times
 - First aid kits are checked regularly
 - Serious incidents are reported in line with regulations
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Fire Safety

We ensure:

- Fire exits are clearly marked and unobstructed
 - Fire drills are carried out regularly and recorded
 - Fire detection and alarm systems are maintained
 - Staff understand evacuation procedures
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Equipment and Resources

- All equipment is age-appropriate and regularly checked
 - Damaged equipment is removed immediately
 - Resources are stored safely
 - Non-toxic materials are used
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Outdoor Safety

- Outdoor areas are secure and checked daily
 - Children are supervised at all times
 - Weather-appropriate clothing is ensured
 - Sun safety measures are followed (hats, sunscreen)
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Sleep and Rest

- Sleeping children are checked at least every 10 minutes
 - Sleep checks are recorded
 - Children are placed in safe, comfortable positions
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Manual Handling



Bizzy Bees Preschool Policies and Procedures

Staff are trained to:

- Lift safely
 - Use appropriate equipment
 - Avoid unnecessary strain
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Control of Hazardous Substances (COSHH)

We follow COSHH regulations:

- All chemicals are stored securely out of reach
 - Original containers are used
 - Risk assessments are in place
 - Minimal chemicals are used
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Electrical and Gas Safety

- All equipment is regularly checked and maintained
 - Sockets are not overloaded
 - Wires and leads are secured
 - Boiler and meters are inaccessible to children
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Supervision and Ratios

- Children are supervised at all times
 - Staff ratios meet statutory requirements
 - Staff are deployed effectively across the setting
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Jewellery and Clothing

- Staff avoid wearing jewellery that may pose a risk
 - Children's jewellery is discouraged
 - Appropriate clothing and footwear is worn
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Staff Safety and Wellbeing

We ensure:

- Staff are supported in their roles
 - Safe working practices are followed
 - Lone working is avoided where possible
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Smoking, Alcohol and Drugs

Health and Safety General Standards April 2026

this policy was reviewed at a meeting of Bizzy Bees Pre school held during April 2026 and reviewed at least annually.

Signed by _____ RLAVERTY _____

Date ____27/4/26____



Bizzy Bees Preschool **Preschool** Policies and Procedures

- The setting operates a strict **no smoking/vaping policy**
 - Alcohol and drugs are not permitted on the premises
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Training

All staff receive:

- Health and safety training during induction
- Regular updates and refresher training

Health and safety is discussed regularly in staff meetings.

Legal Framework

This policy is based on:

- Health and Safety at Work Act 1974
 - Management of Health and Safety at Work Regulations 1999
 - Control of Substances Hazardous to Health (COSHH) Regulations 2002
 - Manual Handling Operations Regulations 1992
 - Early Years Foundation Stage (EYFS) Statutory Framework (latest version)
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Policy Review

This policy was reviewed: April 2026

Next review date: April 2027

Signed: _____RLAVERTY_____